















































PLANNING & DEVELOPMENT DEPARTMENT
HOUSING SERVICES DIVISION
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)
HOUSING REHABILITATION PROGRAM



FACT SHEET

PROGRAM OBJECTIVES

- To assist eligible homeowners with necessary home repairs.
- To eliminate hazardous and dangerous living conditions in single-family homes.
- To increase the supply of decent and lead-safe housing in the City of Detroit.
- Homeowner must own and occupy single-family home, as a primary residence and the home must be located within the City of Detroit.
- Homeowner must have annual income equal or less than 80% of the Detroit area's median income as established by HUD. (See reverse side)
- Homeowner must not have received a prior rehab/repair grant through CDBG Program.
- Homeowner must agree not to sell, move or refinance home during the 36-month Forgivable Lien Period.
- Homeowner must be willing to temporarily relocate during lead-hazard abatement.

Eligible Property Criteria:

- The property must be located within the City of Detroit
- The property must be a single-family home
(Two-family units may be considered)
- Property taxes must be current or payment plan with the City of Detroit/Wayne County

Examples of Home Repairs:

- Furnaces, Plumbing, Roofs, Electrical Systems, Wheelchair Ramps
- Correction of Building & Safety Engineering Department's cited structural defects and code violations
- Windows
- Carpeting
- Plaster Drywall
- Concrete Work
- Any item that is "Lead-Based Paint" related and would require a risk assessment.

REQUIRED DOCUMENTS

1. **Picture Identification** – Every member of household over the age of 18 yrs old
Current Drivers License or State ID (address must be the same as one on application, also if you renew your Drivers License/State ID by placing a sticker on the back, we need a copy of both sides)
2. **Proof of Ownership.** (Warranty, Quit Claim Deed or Land Contract must be registered with the Wayne County Register of Deeds) **We will accept any of the following:**
 - Warranty Deed** If you do not have a Warranty Deed in your possession, one can be obtained at the **REGISTER OF DEEDS OFFICE**
400 Monroe
Detroit, Michigan
 - Land Contract** accompanied by a paid-up Schedule of Payments, or a signed statement from the Land Contract Holder showing that all payments are up to date.
(Owners must have the Titleholder's written consent to have repairs done)
 - Quitclaim Deed** dated at least six months prior to the application date
 - Current yearly mortgage statement** issued by mortgagee to homeowner.
3. **Proof of Occupancy.**
 - Current utility bill with applicants name listed**
4. **Proof of Income** - We will accept any of the following:
 - Three (3) most recent paycheck stubs and Tax Statements (if employed)
 - Social Security Award Letter
 - Pension Statement
 - Annuity Statement
 - Family Independence Agency Award Letters
 - For self-employed individuals you will need to provide tax statements for the past two (2) years
6. **Current Property taxes paid**, taxes must not be delinquent
 - CITY TAXES** - Receipt of City taxes paid. However, if they are delinquent we will accept a copy of the tax bill along with a copy of a payment agreement for the delinquent amount or approved application for tax exemption.
 - COUNTY TAXES** – Stamped receipt showing that they are paid up to date. Can be obtained at
400 Monroe
Detroit, Michigan
7. **Birth Certificates.**
Applicant must submit all birth certificates or guardianship papers for each dependent child under 18 living in the house. Any children under six (6) must be tested for lead poisoning. Copies of test results are required.

Please make sure all boxes that pertain to you are checked off, all of this information is needed in order to complete your application.

HOME REPAIR INCOME GUIDELINES

MAXIMUM GROSS INCOME LIMITS*	
Family Size	Low Income
1 Person	36,050.00
2	41,200.00
3	46,450.00
4	51,500.00
5	55,650.00
6	59,750.00
7	63,900.00
8 or more	68,000.00

**Gross annual income limit is defined as the TOTAL income received by all members of the household before deductions.*

This information was provided by HUD, effective as of 2013.