



March 31, 2014

Dear Community Member:

Thank you for contacting CLEARCorps/Detroit to express interest in the DTE Refrigerator Replacement Program. In partnership with DTE Energy, we are opening up our waiting list to offer (if you qualify) a **NEW REFRIGERATOR** at no cost to you to replace your old, energy-guzzling refrigerator (only refrigerators **BUILT BEFORE DEC. 2000** can be replaced.)

To enter the program, please provide the following information:

- 1) A copy of your DTE Bill for the address listed on this application; the bill must be current and DTE service must be active. Please list the full name of the DTE account holder and DTE account number on the application.
- 2) Income information and documentation for everyone living in your household (this program is only for clients whose family income meets HUD guidelines (chart enclosed). (If you can provide documentation that anyone in your household receives SSI, DHS, Weatherization, TANF/Food Stamps, SER, WIC, SDA, Cash assistance, you will automatically be income-qualified.)
- 3) We will need you to give us the brand, model number, and serial number on your refrigerator and the date manufactured (you can usually find this information on the inside of your refrigerator on one of the side walls).
- 4) We will need **YOU** to measure the height/width of the current refrigerator. Inaccurate measurements of the height/width will delay the application process, and you may be placed on hold.

If you are interested in applying for this program, please fill out the enclosed application **COMPLETELY** for drop off or mail it back to our office as soon as possible. If the application is not complete, **it will be put on hold.** Please do not fax your application.

We hope that this opportunity will lead you to a new and efficient refrigerator!

Thank you,

The CLEARCorps Team

P.S. Please keep in mind that this program is first-come first -served and funding for the program is not guaranteed. So, please submit your completed application in a timely manner.

CCD/DTE letter/owner occupant



REFRIGERATOR REPLACEMENT APPLICATION

A separate application must be completed for EACH address or unit.

PART ONE: CONTACT INFORMATION

<p>Occupant Name: _____ Address _____ Apt _____ City: _____ Zip: _____ Phone: _____ Alternate Phone: _____ Email : _____</p>	<p>Owner (if different) Name: _____ Address: _____ Apt: _____ City: _____ State: _____ Zip: _____ Phone: _____ Email: _____</p>
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Applicant **MUST ATTACH** a copy of the most current DTE Bill for the property listed above.

DTE Acct Number _____ - _____ - _____ (must be 12 digits)
 Name of Account Holder _____
 Where did you hear about this program? _____

PART TWO: OCCUPANT INFORMATION (please attach second page for more occupants)

Name	Receiving Medicaid Y/N	Gross Monthly Income	Age of Resident	Relationship to Primary Resident
				PRIMARY

*SEE REQUIRED INCOME DOCUMENTS ON ATTACHED CHECKLIST

I am applying for Refrigerator Replacement

I verify that the answers provided above are accurate to the best of my knowledge.

Name of Owner of Refrigerator	Signature	Date
Tenant Name (Only if different)	Signature	Date

Refrigerator Sign Up Form

Please make sure all information below is complete and accurate or your application may be placed on hold until all required documents/information have been received. This program is on a first-come, first-serve basis, and funding for this program is not guaranteed.

PROPERTY INFORMATION

Client Address: _____ City _____ Zip _____

Number of housing units: ___ Single ___ Duplex/Flat ___ 4 family ___ Apt.

Central Air Conditioner: Yes or No Heating Source: Furnace / Boiler / Pump

Gas Hot Water Heater: Yes or No Basement: Yes or No

For CCD Staff use only: Year built of house: _____ Housing Square Feet: _____

REFRIGERATOR INFORMATION

Information provided below must be **complete and accurate** in order to qualify. The manufacturer information for your current refrigerator can be found **INSIDE** the refrigerator on the wall. Please make sure all the numbers, letters, are legible for the model and serial numbers.

Who is refrigerator owned by: ___ Myself ___ Family Member ___ Landlord

Owner of Refrigerator Name: _____ Phone: _____

- ❖ REFRIGERATOR Brand: _____
- ❖ REFRIGERATOR MODEL #: _____
- ❖ REFRIGERATOR SERIAL #: _____
- ❖ Manufacturer (MFG) date (fridge may not say) _____

SIZE OF REFRIGERATOR: Height: _____ Width: _____ **(Please measure in inches using a tape measure.)**

HOW MANY PEOPLE IN HOUSEHOLD: _____

HINGES ON RIGHT SIDE OR LEFT: _____

DTE Account Holder's Name: _____ DTE Account Number: _____ - _____ - _____

To check the date of your refrigerator, GOOGLE: "APPLIANCE 411"

Please **mail or bring in** completed applications promptly to our office:
CLEARCorps/Detroit
11148 Harper Ave. Detroit, MI 48213
Office: (313) 924-4000
DO NOT FAX APPLICATIONS

REFRIGERATOR REPLACEMENT INCOME VERIFICATION CHECKLIST

Please Check the appropriate box if anyone age 18 and older receives any of the following income. **Documentation must be included for ALL ITEMS CHECKED and any other income received that is not listed below.**

<input type="checkbox"/> IRS tax forms from most recent year available- FORM 1040	<input type="checkbox"/> Disability Compensation	<input type="checkbox"/> Supplemental Security Income
<input type="checkbox"/> Copies of 3 most current payroll stubs	<input type="checkbox"/> Worker's Compensation	<input type="checkbox"/> Other annuity or retirement income statements
<input type="checkbox"/> Aid from Department of Human Services (DHS) (Food stamps is not income)	<input type="checkbox"/> Child Support	<input type="checkbox"/> Any other documented income
<input type="checkbox"/> Copies of Social Security Earning Statements	<input type="checkbox"/> Alimony	
<input type="checkbox"/> Unemployment Statement	<input type="checkbox"/> Severance Pay	

Qualifying Assistance Programs

If there is an occupant in the home that receives assistance from the following programs mentioned below the household will automatically be income-qualified.

Have you or any member of your household received assistance DHS SSI WAP SER TANF in the last 12 months from any of the following programs, and FIP SDA WIC THAW LIHEAP can show documentation?

CCD Representative-Documented View _____ Initial _____ Date _____
 Print Name here

All occupants 18 years of age and older that **does NOT receive any income**, will need to complete an **'NO INCOME LETTER'** and **attach** the letter with this application. *'NO INCOME LETTERS'* can be completed at our office location: **11148 Harper Ave. Detroit, MI 48213.**

By signing below, the occupant acknowledges that this form has been completed truthfully and to the best of his/her knowledge. Penalty for false or fraudulent statements: U.S.C. Title 18, sec 1001, provides: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly falsifies, or makes, or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both."

 Occupant Name (if applicable, please print) _____ _____
 Occupant Signature (if applicable) Date

Families must meet the income qualifications below.

Area Median Income (AMI)

Person	Income Limits	Persons	Income Limits
1	\$36,200	5	\$55,850
2	\$41,400	6	\$60,000
3	\$46,550	7	\$64,150
4	\$51,700	8	\$68,250



REFRIGERATOR AGREEMENT-Owner Occupants

POINTS TO CONSIDER

- **You must currently have a refrigerator** in your home.
- All refrigerators offered are WHITE, with the freezer on top. No ice maker. No exceptions.
- One refrigerator per household.
- This refrigerator **will not** have a water dispenser in the door. If you currently have a water dispenser, it must be disconnected before Lowe’s arrives.
- You must measure the length and width of the current refrigerator so that we can replace it with the closest size.
- When we move out the old refrigerator, we may find floor damage from your old frig...CLEARCorps Detroit, DTE, Lowe’s, and SEMHA are not responsible for floor damage.
- LOWE’S will deliver the refrigerator and haul away the old fridge...**YOU MAY NOT KEEP THE OLD REFRIGERATOR, IT MUST BE TAKEN AWAY AND RECYCLED BY LOWE’S.**
- Your refrigerator must be built before December of 2000. The make, model, and serial number of the current refrigerator should be located **INSIDE** the refrigerator along the walls.
- Because the new refrigerator might have smaller dimensions, it may leave slightly more space between your counters and the refrigerator.
You must also specify whether the hinges on the refrigerator door are located on the left or the right. If you have double handles, you **MUST** specify which you prefer, **LEFT** or **RIGHT!**
- You will have to agree on a delivery time with Lowe’s. You **MUST** empty your fridge and freezer one hour before Lowe’s arrives.
- You must answer the phone when Lowe’s calls. If you do not respond to the calls from Lowe’s, you may forfeit your place in line.
- **WARRANTY:** Your refrigerator will come with a LOWE’S one-year parts and labor warranty against manufacturer defects. For any warranty issues, call 1-(877)-465-6937. Please **DO NOT** call CLEARCorps/Detroit about warranty or repair issues as we are not responsible.

I understand, and agree to, all of the above conditions. I agree to participate in this program allowing CLEARCorps Detroit/DTE/Lowe’s to provide me with a new refrigerator. I will release my old refrigerator to be recycled.

Name of Applicant

Name of Property Owner

Signature of **Owner of Refrigerator**

Date

Healthy Homes Detroit Representative

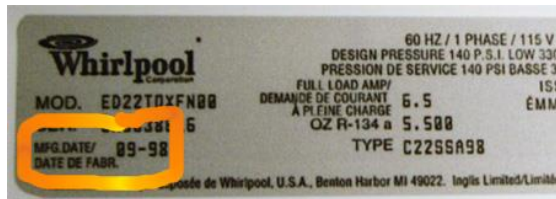
How to find the Serial and Model Number on your refrigerator



Please look for the model **number** and the serial number. **We will be unable to process your application without both numbers.** The information will be on a sticker or a plaque that is **similar** to the one above.

First look on the inside left hand side of the refrigerator. If you do not see the info sticker, look at the bottom of the refrigerator.

If you are **sure** there is no model or serial number, or if it is scratched off, please call our office.



Your fridge **may** have a “MFG date” or a “Manufactured On” date, like the label to the left. Please include this date. Your fridge may not have this date.

Each company has different types of serial numbers and model numbers. Please find your company below [X = a letter, # = a number]:

- GE:** Serial number: XX#####
- Frigidaire:** Serial number: XX#####
- Kenmore:** Varies. Please include all info.
- KitchenAid:** Serial number: XX#####
- Maytag:** Serial number: #####XX
- Whirlpool:** Model number: xxx####X

CLEARCorps/Detroit 11148 Harper Ave. Detroit, MI 48213 Office (313) 924-4000